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## REQUIREMENTS FOR NEW SERVICE

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1. Fill the application out completely. Please **don't forget** to add:
  - Two good phone numbers.
  - Your signature on the Consumer's Signature line.
2. A copy of **TWO** forms of Identification (ID) **NOT EXPIRED**, the types of IDs that are acceptable are:
  - STATE ISSUED ID
  - Driver License
  - Social Security
  - Passport
  - Matricula Card
  - ITIN
3. A copy of the **updated** leasing agreement if renting a property or a copy of the Deed (Warranty Deed or Deed of Trust) if you are the property owner.
4. **ONLY payment type through Check or Money Order with the Deposit and Connection Fee amount.** Contact the office for the property's Deposit and Connection Fee amount at 713-453-5493.
5. Someone at the age of 18+ **MUST** be present at the property at the time of turning on the water service. Keep in Mind if something is on inside the property and no one is home, water will be turned back off, locked and a \$ 50-second trip fee will be applied and may not be turned on until the next business day.

**Once all documents and payment is received, please allow a 24-hour window for your service to be connected.**

**You will receive a phone call to confirm your details before your services are activated.**

If you need more information, contact the office at 713-453-5493.

Hours of Operation: Monday-Friday 8:00 A.M to 5:00 P.M

Thank you